



Start by: (Emphasis is on **'People Contact Points' = PCP**)

1. Removing soiled towels and place in laundry bag on cart
2. Remove all garbage (ex. floor, waste basket, etc.) to container on cart
3. Remove 4-5 sheets from toilet paper roll and discard (DO NOT FLUSH TOILET)
4. Remove toilet paper roll and place in dry-safe place
5. Using spray bottle mist shower head, faucets, drain, soap dish and hand rails with disinfectant (DO NOT WIPE)
6. Spray sink faucets, drain, toothbrush holder and areas around sink and counter edge
7. Spray towel rack, hand rails, toilet paper holder and any other PCP
8. Lift toilet seat and add toilet bowl cleaner to toilet-if necessary (DO NOT FLUSH TOILET)
9. Spray toilet tank top, flush handle, entire rim of toilet and underside of toilet seat
10. Lower toilet seat and spray seat ensuring that area behind seat (under tank) is sprayed
11. Lastly, spray behind and around base of toilet covering the floor approximately 18" from base of toilet
12. Mist light switch and door handle
13. Leave washroom and close door
14. Complete all other daily room protocols – then return to washroom to complete



* *Studies have shown that flushing the toilet spreads germs*



To Complete Washroom: (Emphasis is on **'People Contact Points' = PCP**)

1. Start with highest point, typically the shower, use PerfectCLEAN - **ORANGE** 11" Flat Mop and wipe down walls (*if required*) and shower surround
2. Mist a PerfectCLEAN - **ORANGE** All-Purpose wiper (use 2-fold method) wipe down light switch and door handles
3. Wipe down shower head, faucets, drain, soap dish, hand rails and bathtub
4. Start at highest point and wipe down mirrors
5. Wipe down sink faucets, drain, toothbrush holder and all other areas around sink
6. Wipe down towel rack, hand rails, toilet paper holder and all other *PCP* – *mist cloth as necessary*
7. Wipe down toilet tank top, flush handle, top of toilet seat and tank area
8. **FLUSH TOILET**, wait 30 seconds, then lift toilet seat and wipe down rim and underside of toilet seat
9. Mop floor starting at furthest point from door and toilet finishing with area around/or under toilet
10. Peel Flat Mop and place Mop and C loth in laundry bag (refer to "Best Practices - Mopping")
11. Replace toilet paper

NOTE: 1 mop & 1 cloth per washroom

